

BOARD OF DIRECTORS 2022

PETER RATTO, CHAIR
JOSH POWELL, VICE CHAIR
MARINA FRASER
JEFF GEE
CAROLE GROOM
ROSE GUILBAULT
RICO E. MEDINA
DAVE PINE
CHARLES STONE

CARTER MAU
ACTING GENERAL MANAGER/CEO



Agenda

Board of Directors Meeting

September 7, 2022, 2:00 pm

San Mateo County Transit District

Due to COVID-19, this meeting will be conducted as a hybrid teleconference and in-person meeting pursuant to [Assembly Bill 361](#) (Government Code Section 54953). **Members of the public, and staff members whose presence is not specifically requested, are encouraged to participate remotely.**

Directors, staff and the public may participate remotely via Zoom at:

<https://samtrans.zoom.us/j/91275606315?pwd=L09zRIAweUpSVUg3L1V5U1RoUXFrzd09> or by entering Webinar ID: **912 7560 6315**, Passcode: **064030** in the Zoom app for audio/visual capability or by calling 1-669-900-9128 (enter webinar ID and press # when prompted for participant ID) for audio only.

Directors, staff and the public also may participate in person at: San Mateo County Transit District, Bacciocco Auditorium - Second Floor, 1250 San Carlos Ave., San Carlos, CA.

Please Note the following COVID-19 Protocols for in-person attendance:

1. Visitors experiencing the following symptoms of COVID-19 may not enter the building:
 - Cough
 - Shortness of Breath
 - Fever
 - Chills
 - Muscle Pain
 - Sore Throat
 - Loss of Taste or Smell
2. Visitors must use the hands-free temperature scanners upon entry. An alert will occur and entrance will be prohibited if a temperature is measured at 100.4 or above.
3. Visitors must show proof of Covid-19 vaccination or a negative COVID-19 test (with results obtained within last 7 days). Masks will be required for visitors who do not show proof of full vaccination (defined as two weeks after the second dose in a two-dose series, such as for the Pfizer-BioNTech and Moderna vaccines, or two weeks after a single dose of the J&J/Janssen vaccine).

The video live stream will be available after the meeting at <https://www.samtrans.com/about-samtrans/video-board-directors-cac>

Note: All items appearing on the agenda are subject to action by the Board. Staff recommendations are subject to change by the Board.

Public Comments: Public comments may be submitted to publiccomment@samtrans.com prior to the meeting's call to order so that they can be sent to the Board as soon as possible, while those received during or after an agenda item is heard will be included into the Board's weekly correspondence and posted online at: <https://www.samtrans.com/meetings>

Oral public comments will also be accepted during the meeting in person and through Zoom* or the teleconference number listed above. Public comments on individual agenda items are limited to one per person PER AGENDA ITEM. Participants using Zoom over the Internet should use the Raise Hand feature to request to speak. For participants calling in, dial *67 if you do not want your telephone number to appear on the live broadcast. Callers may dial *9 to use the Raise Hand feature for public comment. Each commenter will be recognized to speak and callers should dial *6 to unmute themselves when recognized to speak.

Each public comment is limited to two minutes or less. The Board and Committee Chairs have the discretion to manage the Public Comment process in a manner that achieves the purpose of public communication and assures the orderly conduct of the meeting.

Wednesday, September 7, 2022

Revised 9-2-2022

2:00 pm

1. Call to Order/Pledge of Allegiance

Note: All items appearing on the agenda are subject to action by the Board. Staff recommendations are subject to change by the Board.

2. Roll Call

3. Report from Closed Session at August 3 Board Meeting

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| 3.a. Closed Session: Conference with Legal Counsel - Anticipated Litigation. Initiation of Litigation Pursuant to Government Code Section 54956.9(d)(4): One Potential Case | Informational |
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4. Consent Calendar

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| 4.a. Adoption of Resolution Making Findings that the Proclaimed State of Emergency for COVID-19 Continues to Impact the Board's and Committees' Ability to Meet Safely in Person, and Authorizing Remote Teleconference Board and Committee Meetings to Continue | Resolution |
| 4.b. Approval of Minutes of the Board of Directors Meeting of August 3, 2022 | Motion |

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| 4.c. | Acceptance of Statement of Revenues and Expenses for the Period Ending July 31, 2022 | Motion |
| 4.d. | Acceptance of Capital Projects Quarterly Status Report - 4 th Quarter Fiscal Year 2022 | Motion |
| 4.e. | Acceptance of Quarterly Fuel Hedge Update | Motion |
| 4.f. | Award of Contract for the Rental, Purchase and Laundering of Work Clothing, Shop Towels, and Related Items | Resolution |
| 4.g. | Award of Contract for Inspection and Maintenance of the Dumbarton Rail Bridge Navigation Lighting System | Resolution |
| 4.h. | Execution of an Agreement with the San Mateo County Transportation Authority (TA) to Provide Funding to Receive General Engineering Consulting Services through the TA's Consultant Bench | Resolution |
| 5. | Public Comment for Items Not on the Agenda
<i>Comments by each individual speaker shall be limited to two (2) minutes. Items raised that require a response will be deferred for staff reply.</i> | |
| 6. | Report of the Chair | |
| 6.a. | Resolution Honoring Hispanic Heritage Month | Motion |
| 6.b. | Report of Attendance at 2022 American Public Transportation Association (APTA) Transit Board Members Conference | Informational |
| 6.c. | Report of the General Manager/CEO Recruitment Ad Hoc Advisory Committee | Informational |
| 7. | Report of the General Manager/CEO | Informational |
| 8. | Board Member Requests/Comments | |
| 9. | Recess to Committee Meetings | |
| 9.a. | Community Relations Committee / Committee of the Whole
<i>R. Guilbault (Chair), M. Fraser, R. Medina</i> | |
| 9.a.1. | Call to Order | |

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| 9.a.2. | Approval of Minutes of the Community Relations Committee Meeting of August 3, 2022 | Motion |
| 9.a.3. | Accessible Services Update for September 7, 2022 | Informational |
| 9.a.4. | Paratransit Coordinating Council Update | Informational |
| 9.a.5. | Citizens Advisory Committee Update | Informational |
| 9.a.6. | Mobility Management Report: Annual Summary | Informational |
| 9.a.7. | Monthly Performance Report July 2022 | Informational |
| 9.a.8. | Adjourn | |
| 9.b. | Finance Committee / Committee of the Whole
<i>M. Fraser (Chair), J. Gee, R. Guilbault</i> | |
| 9.b.1. | Call to Order | |
| 9.b.2. | Approval of Minutes of the Finance Committee Meeting of August 3, 2022 | Motion |
| 9.b.3. | Authorize the Execution of the 2022 Amended and Restated Clipper Memorandum of Understanding | Motion |
| 9.b.4. | Approval of Disadvantaged Business Enterprise Overall Goal for Federal Fiscal Years 2023-2025 for Federal Transit Administration-assisted Contracts | Motion |
| 9.b.5. | Increase the Budget for the Central Building Project by \$880,000 and Amend to Increase the Fiscal Year 2023 Capital Budget by a Corresponding Amount for a Total Capital Budget of \$31,484,672 | Motion |
| 9.b.6. | Adjourn | |
| 9.c. | Legislative Committee / Committee of the Whole
<i>R. Medina (Chair), C. Groom, C. Stone</i> | |
| 9.c.1. | Call to Order | |
| 9.c.2. | Approval of Minutes of the Legislative Committee Meeting of August 3, 2022 | Motion |

- 9.c.3. State and Federal Legislative Update Informational
- 9.c.4. Adjourn
- 10. Reconvene Board of Directors Meeting
- 11. Matters for Board Consideration: Community Relations Committee
 - 11.a. Accessible Services Update for September 7, 2022 Informational
 - 11.b. Paratransit Coordinating Council Update Informational
 - 11.c. Citizens Advisory Committee Update Informational
 - 11.d. Mobility Management Report: Annual Summary Informational
 - 11.e. Monthly Performance Report | July 2022 Informational
- 12. Matters for Board Consideration: Finance Committee
 - 12.a. Authorizing Execution of the 2022 Amended and Restated Clipper® Memorandum of Understanding with the Metropolitan Transportation Commission and Bay Area Transit Operators, and Related Actions Resolution
 - 12.b. Adopting a 4.7 Percent Overall Disadvantaged Business Enterprise Goal for Federal Fiscal Years 2023-2025 for Federal Transit Administration-assisted Contracts Resolution
 - 12.c. Increasing the Budget for the Central Building Project by \$880,000 and Increasing the Fiscal Year 2022-23 Capital Budget by a Corresponding Amount for a Total Capital Budget of \$31,484,672 Resolution
- 13. Matters for Board Consideration: Legislative Committee
 - 13.a. State and Federal Legislative Update Informational
- 14. Communications to the Board of Directors Informational
- 15. Date/Time of Next Regular Meeting - Wednesday, October 5, 2022 at 2:00 pm
The meeting will be accessible via Zoom teleconference and/or in person at the San Mateo County Transit District, Bacciocco Auditorium, 2nd Floor, 1250 San Carlos Avenue, San Carlos, CA. Please see the meeting agenda for more information.

16. General Counsel Report Closed Sessions

- 16.a. Closed Session: Conference with Legal Counsel – Existing Litigation Pursuant to Government Code Section 54956.9(d)(1): Pamela R. Scruggs v. San Mateo County Transit District; Northern District of California Case No. 3:20-cv-07909-SK
- 16.b. Closed Session: Conference with Legal Counsel – Existing Litigation Pursuant to Government Code Section 54956.9(d)(1): Robert Garner v. Jerry Jordan, et al.; San Mateo County Superior Court Case No. 22-CIV-00171
- ~~16.c. Closed Session: Public Employee Appointment Pursuant to Government Code Section 54957(b) — Title: General Manager/CEO~~

17. Adjourn

Information for the Public

If you have questions on the agenda, please contact the District Secretary at 650-508-6242. Agendas are available on the SamTrans website at: <https://www.samtrans.com/meetings>
Communications to the Board of Directors can be emailed to board@samtrans.com.

Free translation is available; Para traducción llama al 1.800.660.4287; 如需翻译 请电1.800.660.4287

Date and Time of Board and Citizens Advisory Committee Meetings

San Mateo County Transit District Committees and Board: First Wednesday of the month, 2:00 pm;
SamTrans Citizens Advisory Committee (CAC): Last Wednesday of the month, 6:30 pm. Date, time and location of meetings may be changed as necessary. Meeting schedules for the Board and CAC are available on the website.

Location of Meeting

Due to COVID-19, the meeting will be conducted both in person and via teleconference as per the information provided at the top of the agenda.

*Should Zoom not be operational, please check online at: <https://www.samtrans.com/meetings> for any updates or further instruction.

Public Comment

Members of the public are encouraged to participate remotely. Public comments may be submitted to publiccomment@samtrans.com prior to the meeting's call to order so that they can be sent to the Board as soon as possible, while those received during or after an agenda item is heard will be included into the Board's weekly correspondence and posted online at: <https://www.samtrans.com/meetings>. Oral public comments will also be accepted during the meeting through Zoom or the teleconference number listed above. Public comments on individual agenda items are limited to one per person PER AGENDA ITEM and each commenter will be automatically notified when they are unmuted to speak for two minutes or less. The Board and Committee Chairs have the discretion to manage the Public Comment process in a manner that achieves the purpose of public communication and assures the orderly conduct of the meeting.

Accessible Public Meetings/Translation

Upon request, SamTrans will provide for written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in and provide comments at/related to public meetings. Please submit a request, including your name, phone number and/or email address, and a description of the modification, accommodation, auxiliary aid, service or alternative format requested at least 72 hours in advance of the meeting or hearing. Please direct requests for disability-related modification and/or interpreter services to the Title VI Administrator at San Mateo County Transit District, 1250 San Carlos Avenue, San Carlos, CA 94070-1306; or email titlevi@samtrans.com; or request by phone at 650-622-7864 or TTY 650-508-6448.

Availability of Public Records

All public records relating to an open session item on this agenda that are not exempt from disclosure pursuant to the California Public Records Act and that are distributed to a majority of the legislative body will be available for public inspection at 1250 San Carlos Avenue, San Carlos, CA 94070 at the same time that the public records are distributed or made available to the legislative body.