

**SAN MATEO COUNTY TRANSIT DISTRICT (DISTRICT)
1250 SAN CARLOS AVENUE, SAN CARLOS, CALIFORNIA**

**MINUTES OF COMMUNITY RELATIONS COMMITTEE MEETING /
COMMITTEE OF THE WHOLE
DECEMBER 1, 2021**

Committee Members Present: R. Guilbault (Committee Chair), M. Fraser, R. Medina, P. Ratto

Committee Members Absent: None

Other Board Members Present Constituting Committee of the Whole: J. Gee, J. Powell, C. Stone

Other Board Members Absent: C. Groom, D. Pine

Staff Present: C. Mau, J. Cassman, D. Olmeda, A. Chan, J. Brook, D. Seamans

1. CALL TO ORDER

Committee Chair Rose Guilbault called the meeting to order at 2:41 pm.

2. APPROVAL OF MINUTES OF COMMITTEE MEETING OF NOVEMBER 3, 2021

Motion/Second: Medina/Ratto

Ayes: Fraser, Gee, Guilbault, Medina, Powell, Ratto, Stone

Noes: None

Absent: Groom, Pine

3. MOTION TO MAKE APPOINTMENTS TO THE MEASURE W CITIZENS OVERSIGHT COMMITTEE

Amy Linehan, Public Affairs Specialist, said the COC was recommending five members for new terms. She provided background on the formation of the committee and provided an overview of the recruitment process.

Motion/Second: Guilbault/Medina

Ayes: Fraser, Gee, Guilbault, Medina, Powell, Ratto, Stone

Noes: None

Absent: Groom, Pine

4. ACCESSIBLE SERVICES UPDATE

Tina Dubost, Manager, Accessible Transit Services, said the updated Senior Mobility Guides were now available in several languages other than English.

5. PARATRANSIT COORDINATING COUNCIL UPDATE

Mike Levinson, Chair, PCC Policy/Advocacy/Legislative Committee, said the PCC was continuing to respond to MTC (Metropolitan Transportation Commission) on their service plan to fill in service gaps. He said they are still providing orientations for new members. He said they are also updating their onboarding materials and make minor changes to the consumer quarterly reports.

6. CITIZENS ADVISORY COMMITTEE UPDATE

Committee Chair Guilbault said that the report was posted on the website. Chair Stone noted that CAC Chair John Baker was in San Diego attending a school board conference.

7. MOBILITY MANAGEMENT REPORT – ADA PARATRANSIT SERVICES

David Olmeda, Chief Operating Officer, Bus provided the presentation.

Committee Chair Guilbault asked what his prediction was when paratransit ridership would return to normal capacity. Mr. Olmeda said that vaccinations and masking help increase capacity. He noted that there would likely be a flattening rather than growth in ridership for the remainder of the 2022 fiscal year.

Ms. Cassman said the paratransit service started prior to it being required by the ADA (Americans with Disabilities Act). She said that SamTrans has historically provided paratransit services Countywide, going above and beyond what is required.

8. MONTHLY PERFORMANCE REPORT – OCTOBER 2021

Ana Rivas, Director of Bus Transportation, said the report was in the packet and provided a summary of the latest key performance indicators. She noted that the District had reduced the number of preventable accidents.

9. ADJOURN

The meeting adjourned at 3:09 pm.

An audio/video recording of this meeting is available online at www.samtrans.com. Questions may be referred to the District Secretary's office by phone at 650-508-6242 or by email to board@samtrans.com.