

**SAN MATEO COUNTY TRANSIT DISTRICT (DISTRICT)  
1250 SAN CARLOS AVENUE, SAN CARLOS, CALIFORNIA**

**MINUTES OF COMMUNITY RELATIONS COMMITTEE MEETING /  
COMMITTEE OF THE WHOLE  
NOVEMBER 3, 2021**

Committee Members Present: R. Guilbault (Committee Chair), M. Fraser, R. Medina, P. Ratto

Committee Members Absent: None

Other Board Members Present Constituting Committee of the Whole: J. Gee, C. Groom, D. Pine, J. Powell

Other Board Members Absent: C. Stone

Staff Present: C. Mau, J. Cassman, D. Olmeda, A. Chan, J. Brook, D. Seamans

**1. CALL TO ORDER**

Committee Chair Rose Guilbault called the meeting to order at 3:39 pm.

**2. APPROVAL OF MINUTES OF COMMITTEE MEETING OF OCTOBER 6, 2021**

Motion/Second: Ratto/Groom

Ayes: Fraser, Gee, Groom, Guilbault, Medina, Pine, Powell, Ratto

Noes: None

Absent: Stone

**3. ACCESSIBLE SERVICES UPDATE**

Tina Dubost, Manager, Accessible Services, said that MTC (Metropolitan Transportation Commission) is updating their coordinated plan, and accepting comments from both the PCC and the District.

**4. PARATRANSIT COORDINATING COUNCIL UPDATE**

Ben McMullan, PCC Chair, said the PCC has delivered feedback on the MTC coordinated plan and put together an educational video on riders' frequently asked questions.

**5. CITIZENS ADVISORY COMMITTEE UPDATE**

John Baker, Chair, Citizens Advisory Committee, provided a brief summary of the October 27 meeting.

**6. MONTHLY PERFORMANCE REPORT – SEPTEMBER 2021**

Ana Rivas, Director of Bus Transportation, said the report was in the packet and provided a summary of the latest key performance indicators.

**7. ADJOURN**

Community Relations Committee  
Minutes of November 3, 2021 Meeting

The meeting adjourned at 3:45 pm.

An audio/video recording of this meeting is available online at [www.samtrans.com](http://www.samtrans.com). Questions may be referred to the District Secretary's office by phone at 650-508-6242 or by email to [board@samtrans.com](mailto:board@samtrans.com).