

**SAN MATEO COUNTY TRANSIT DISTRICT (DISTRICT)  
1250 SAN CARLOS AVENUE, SAN CARLOS, CALIFORNIA**

**MINUTES OF COMMUNITY RELATIONS COMMITTEE MEETING /  
COMMITTEE OF THE WHOLE  
SEPTEMBER 1, 2021**

Committee Members Present: R. Guilbault (Committee Chair), M. Fraser, R. Medina, P. Ratto

Committee Members Absent: None

Other Board Members Present Constituting Committee of the Whole: J. Gee, D. Pine, J. Powell, C. Stone

Other Board Members Absent: C. Groom

Staff Present: C. Mau, J. Cassman, D. Olmeda, A. Chan, J. Brook, D. Seamans

**1. CALL TO ORDER**

Committee Chair Rose Guilbault called the meeting to order at 2:20 pm.

**2. APPROVAL OF MINUTES OF COMMITTEE MEETING OF AUGUST 4, 2021**

Motion/Second: Medina/Fraser

Ayes: Fraser, Gee, Guilbault, Medina, Pine, Powell, Ratto, Stone

Noes: None

Absent: Groom

**3. ACCESSIBLE SERVICES UPDATE**

Tina Dubost, Manager, Accessible Transit Services, said they held a Coastsides transportation meeting in August.

**4. PARATRANSIT COORDINATING COUNCIL UPDATE**

Ben McMullan, PCC Chair, said they would be voting on a prospective member at their next PCC meeting. Committee Chair Guilbault asked if there would be any vacancies after appointing the new member. Mr. McMullan said they have one additional vacancy that they are attempting to fill.

**5. CITIZENS ADVISORY COMMITTEE UPDATE**

John Baker, Chair, Citizens Advisory Committee, provided a brief summary of the August 25 meeting.

**6. MONTHLY PERFORMANCE REPORT – JULY 2021**

Ana Rivas, Director of Bus Transportation, said the report was in the packet and provided a summary of the latest key performance indicators.

**7. ADJOURN**

Community Relations Committee  
Minutes of September 1, 2021 Meeting

The meeting adjourned at 2:24 pm.

An audio/video recording of this meeting is available online at [www.samtrans.com](http://www.samtrans.com). Questions may be referred to the District Secretary's office by phone at 650-508-6242 or by email to [board@samtrans.com](mailto:board@samtrans.com).