

**SAN MATEO COUNTY TRANSIT DISTRICT (DISTRICT)  
1250 SAN CARLOS AVENUE, SAN CARLOS, CALIFORNIA**

**MINUTES OF COMMUNITY RELATIONS COMMITTEE MEETING /  
COMMITTEE OF THE WHOLE  
JULY 7, 2021**

Committee Members Present: R. Guilbault (Committee Chair), M. Fraser, R. Medina, P. Ratto

Committee Members Absent: None

Other Board Members Present Constituting Committee of the Whole: J. Gee, D. Pine, J. Powell, C. Stone

Other Board Members Absent: C. Groom

Staff Present: C. Mau, J. Cassman, D. Olmeda, A. Chan, S. Wong, D. Seamans

**1. CALL TO ORDER**

Committee Chair Rose Guilbault called the meeting to order at 2:28 pm.

**2. APPROVAL OF MINUTES OF COMMITTEE MEETING OF JUNE 2, 2021**

Motion/Second: Medina/Pine

Ayes: Fraser, Gee, Guilbault, Medina, Pine, Powell, Ratto, Stone

Noes: None

Absent: Groom

**3. APPOINTMENT OF MICHELLE LEWIS, MEREDITH PARK, AND BIANCA RANDALL,  
REPRESENTING BUS RIDERS, TO THE CITIZENS ADVISORY COMMITTEE**

Committee Chair Guilbault said on behalf of the CAC Interview Committee -- including herself, Chair Charles Stone, and Director Josh Powell -- that they recommended the appointment of Michelle Lewis, Meredith Park, and Bianca Randall, representing Bus Riders.

Motion/Second: Ratto/Medina

Ayes: Fraser, Gee, Guilbault, Medina, Pine, Powell, Ratto, Stone

Noes: None

Absent: Groom

**4. ACCESSIBLE SERVICES UPDATE**

Tina Dubost, Manager, Accessible Transit Services, said they had seen a small increase in paratransit ridership since the June 15 state reopening. She noted that the San Carlos and Menlo Park adult daycare centers have resumed or are about to resume service.

**5. PARATRANSIT COORDINATING COUNCIL UPDATE**

Ben McMullan, PCC Chair, thanked the Board for their continued support of important PCC resources.

**6. CITIZENS ADVISORY COMMITTEE UPDATE**

Scott Johnston, Vice Chair, Citizens Advisory Committee, provided a brief summary of the June 30 meeting.

**7. MONTHLY PERFORMANCE REPORT – MAY 2021**

David Olmeda, Chief Operating Officer/Bus, introduced Ana Rivas, Director of Bus Transportation, who provided a summary of the latest key performance indicators.

She said that since June 15, social distancing on buses is no longer required so that they can operate at full capacity, but masks are still required for all riders and operators. Director Jeff Gee asked how the changing regulations will affect school service. Mr. Olmeda said staff is trying to offer 100 percent of pre-pandemic service to schools. He said that masking on buses is currently required pending any future guidance from the CDC (Centers for Disease Control and Prevention) and the TSA (Transportation Safety Administration).

**8. ADJOURN**

The meeting adjourned at 2:39 pm.

An audio/video recording of this meeting is available online at [www.samtrans.com](http://www.samtrans.com). Questions may be referred to the District Secretary's office by phone at 650-508-6242 or by email to [board@samtrans.com](mailto:board@samtrans.com).