

**SAN MATEO COUNTY TRANSIT DISTRICT (DISTRICT)
1250 SAN CARLOS AVENUE, SAN CARLOS, CALIFORNIA**

**MINUTES OF COMMUNITY RELATIONS COMMITTEE MEETING /
COMMITTEE OF THE WHOLE
MAY 5, 2021**

Committee Members Present: R. Guilbault (Committee Chair), M. Fraser, R. Medina, P. Ratto

Committee Members Absent: None

Other Board Members Present Constituting Committee of the Whole: J. Gee, D. Pine, J. Powell, C. Stone

Other Board Members Absent: C. Groom

Staff Present: C. Mau, J. Cassman, D. Olmeda, A. Chan, J. Brook, D. Seamans

1. CALL TO ORDER

Committee Chair Rose Guilbault called the meeting to order at 2:20 pm.

2. PROCLAMATION DECLARING MAY AS OLDER AMERICANS MONTH

Committee Chair Guilbault read the proclamation and introduced Michael Mau, San Mateo County Committee on Aging, who accepted the proclamation.

Motion/Second: Guilbault/Gee

Ayes: Fraser, Gee, Guilbault, Medina, Pine, Powell, Ratto, Stone

Noes: None

Absent: Groom

3. APPROVAL OF MINUTES OF COMMITTEE MEETING OF APRIL 7, 2021

Motion/Second: Stone/Pine

Ayes: Fraser, Gee, Guilbault, Medina, Pine, Powell, Ratto, Stone

Noes: None

Absent: Groom

4. ACCESSIBLE SERVICES UPDATE

Tina Dubost, Manager, Accessible Transit Services, thanked the Planning department for their efforts on Reimagine SamTrans.

5. PARATRANSIT COORDINATING COUNCIL UPDATE

Ben McMullan, PCC Chair, said the PCC had a successful retreat last month. He said they would be adopting their work plan at their next meeting on May 11.

6. CITIZENS ADVISORY COMMITTEE UPDATE

John Baker, Chair, Citizens Advisory Committee, provided a brief summary of the April 28 meeting.

7. MOBILITY MANAGEMENT REPORT – BUS SIMULATOR

David Olmeda, Chief Operating Officer/Bus, expressed his thanks to staff for building the project, which provides training for bus operators.

David Harbour, Director, Bus Maintenance, provided the presentation.

Chair Stone said the project would enable drivers to learn in the safest way possible.

Director Jeff Gee said he wanted to add the directors to the audience for the new bus simulator.

Committee Member Peter Ratto noted the advanced sophistication of the new project.

Director Dave Pine asked if the simulator would need to be adjusted when driving an electric bus. Mr. Harbour said that the manufacturer, FAAC, is working on the necessary adjustments, such as regenerative braking versus applied braking.

Committee Chair Guilbault asked how often the simulator is used. Mr. Harbour said both new and experienced operators use it. He said it is used on a case-by-case basis, such as for return to work after a leave of absence.

8. MONTHLY PERFORMANCE REPORT – MARCH 2021

Mr. Olmeda said the report is in the packet. He said that while the recovery from COVID is happening more slowly than predicted, key performance statistics are trending in a positive direction.

9. ADJOURN

The meeting adjourned at 2:55 pm.

An audio/video recording of this meeting is available online at www.samtrans.com. Questions may be referred to the District Secretary's office by phone at 650-508-6242 or by email to board@samtrans.com.