

**SAN MATEO COUNTY TRANSIT DISTRICT (DISTRICT)
1250 SAN CARLOS AVENUE, SAN CARLOS, CALIFORNIA**

**MINUTES OF FINANCE COMMITTEE MEETING /
COMMITTEE OF THE WHOLE
APRIL 7, 2021**

Committee Members Present: J. Powell (Committee Chair), J. Gee, R. Guilbault

Committee Members Absent: None

Other Board Members Present Constituting Committee of the Whole: M. Fraser, C. Groom, R. Medina, D. Pine, P. Ratto, C. Stone

Other Board Members Absent: None

Staff Present: J. Hartnett, C. Mau, J. Cassman, D. Olmeda, A. Chan, J. Brook, D. Seamans

1. CALL TO ORDER

Committee Chair Josh Powell called the meeting to order at 2:57 pm.

2. APPROVAL OF MINUTES OF COMMITTEE MEETING OF MARCH 3, 2021

3. AWARD OF CONTRACT FOR ON-CALL BUS SCHEDULING SUPPORT SERVICES

Kevin Yin, Director, Contracts and Procurement, provided the staff report.

Director Carole Groom asked if any California companies provided comparable services. Mr. Yin said that most jurisdictions have their own in-house services and that they had reached out to the few local contractors that perform this type of service.

The Committee approved the minutes and contract in one motion.

Motion/Second: Ratto/Stone

Ayes: Fraser, Gee, Groom, Guilbault, Medina, Pine, Powell, Ratto, Stone

Noes: None

Absent: None

4. ADJOURN

The meeting adjourned at 3:01 pm.

An audio/video recording of this meeting is available online at www.samtrans.com. Questions may be referred to the District Secretary's office by phone at 650-508-6242 or by email to board@samtrans.com.