

**SAN MATEO COUNTY TRANSIT DISTRICT (DISTRICT)
1250 SAN CARLOS AVENUE, SAN CARLOS, CALIFORNIA**

**MINUTES OF FINANCE COMMITTEE MEETING /
COMMITTEE OF THE WHOLE
JANUARY 6, 2021**

Committee Members Present: J. Powell (Committee Chair), C. Stone

Committee Members Absent: None

Other Board Members Present Constituting Committee of the Whole: M. Fraser, J. Gee, C. Groom, R. Guilbault, D. Pine, P. Ratto

Other Board Members Absent: None

Staff Present: J. Hartnett, C. Mau, J. Cassman, D. Olmeda, A. Chan, J. Brook, D. Seamans

1. CALL TO ORDER

Committee Chair Josh Powell called the meeting to order at 3:01 pm.

2. APPROVAL OF MINUTES OF COMMITTEE MEETING OF DECEMBER 2, 2020

Committee Chair Powell said he would take a single motion after all the items were heard.

3. AUTHORIZE AN AMENDMENT TO THE CONTRACT WITH GIRO, INC. FOR CONTINUED HASTUS MAINTENANCE AND SUPPORT SERVICES AND AWARD A SEPARATE CONTRACT TO GIRO, INC. FOR HASTUS CLOUD HOSTING, SUPPORT, AND TRANSITION SERVICES

Derek Hansel, Chief Financial Officer, said that he was available to answer questions.

Director Groom asked if the bidders were local California firms. Jonathan Steketee, Manager, Bus Operations, said the contractors were both based in Montreal, Canada. Director Groom asked if they could use local contractors. Mr. Hansel said that the specialized software services are not offered by any local firms.

4. AWARD OF CONTRACT FOR BUS OPERATOR UNIFORMS

Kevin Yin, Director, Contracts and Procurement, said that he was available to answer questions. He said the company was located in San Francisco.

5. AWARD OF CONTRACT FOR PURCHASE, CONFIGURATION, INSTALLATION, AND WARRANTY OF CRADLEPOINT ROUTERS, AND FIVE-YEAR SUBSCRIPTION TO ADVANCED NET CLOUD MANAGER SOFTWARE, TO PROVIDE ONBOARD WIFI CONNECTIVITY

David Harbour, Director, Bus Maintenance, provided the staff report. He said the company was American, but not local to California.

The Board made a motion to approve Items #3 through #5 together.

Motion/Second: Stone/Guilbault

Ayes: Fraser, Gee, Groom, Guilbault, Pine, Powell, Ratto, Stone

Noes: None

Absent: None

6. ADJOURN

The meeting adjourned at 3:08 pm.

An audio/video recording of this meeting is available online at www.samtrans.com. Questions may be referred to the District Secretary's office by phone at 650-508-6242 or by email to board@samtrans.com.