

**SAN MATEO COUNTY TRANSIT DISTRICT (DISTRICT)  
1250 SAN CARLOS AVENUE, SAN CARLOS, CALIFORNIA  
MINUTES OF BOARD OF DIRECTORS MEETING  
JANUARY 6, 2021**

**MEMBERS PRESENT:** M. Fraser, J. Gee, C. Groom, R. Guilbault, D. Pine, J. Powell,  
**(Via Teleconference)** P. Ratto (Vice Chair), C. Stone (Chair) (arrived at 2:05 pm)

**MEMBERS ABSENT:** None

**STAFF PRESENT:** J. Hartnett, C. Mau, J. Cassman, D. Olmeda, A. Chan, J. Brook,  
D. Seamans

**1. CALL TO ORDER/PLEDGE OF ALLEGIANCE**

Vice Chair Peter Ratto called the meeting to order at 2:00 pm and led the Pledge of Allegiance.

**2. SWEARING IN:**

- a. Carole Groom for a term ending 12-31-2024 (Representing Board of Supervisors)**
- b. Rose Guilbault for a term ending 12-31-2024 (Public Member)**
- c. Josh Powell for a term ending 12-31-2024 (Public Member)**
- d. Jeff Gee for a term ending 12-31-2024 (Representing Southern Judicial Cities)**

The Directors were sworn into office with terms ending December 31, 2024.

**3. ROLL CALL**

Ms. Seamans confirmed that a quorum of the Board was present.

**4. CONSENT CALENDAR**

- a. Approval of Minutes of the Board of Directors Regular Meeting of December 2, 2020**
- b. Approval of Minutes of the Board of Directors Special Meeting of December 22, 2020**
- c. Acceptance of Statement of Revenues and Expenses for the Period Ending November 30, 2020**

*Chair Charles Stone arrived at 2:05 pm*

Motion/Second: Groom/Guilbault

Ayes: Fraser, Gee, Groom, Guilbault, Pine, Powell, Ratto, Stone

Noes: None

Absent: None

**5. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA**

Andy Chow said that he rides the bus as often as he can and looks forward to being able to meet in person.

## **6. REPORT OF THE CHAIR**

### **a. Resolution of Appreciation for Ron Collins**

Chair Stone and Board members expressed their appreciation for having worked with former Director Ron Collins and noted his many contributions while serving on the Board. Jim Hartnett, General Manager/CEO, also expressed his appreciation on behalf of the entire staff.

Former Director Collins expressed his gratitude for having served on the Board and said that he was pleased to be succeeded by Director Jeff Gee.

*Approved by Resolution No. 2021-1*

Motion/Second: Gee/Ratto

Ayes: Fraser, Gee, Groom, Guilbault, Pine, Powell, Ratto, Stone

Noes: None

Absent: None

## **7. REPORT OF THE GENERAL MANAGER/CEO**

Jim Hartnett, General Manager/CEO, said that the report was in the packet.

### **a. Dumbarton Rail Corridor Update**

Carter Mau, Deputy General Manager/CEO, provided an update on the relationship with Facebook and summarized plans for working with various stakeholders and transit modes.

Mr. Hartnett said that April Chan, Chief Officer, Planning, Grants/Transportation Authority, would provide a presentation on the regional MTC (Metropolitan Transportation Commission) Blue Ribbon Transit Recovery Task Force. He added that it was not agendaized since they had just received it from the other general managers in the region, and it would be added to the agenda at a future meeting.

Chair Stone asked for confirmation that it is yet unknown where there will be stations along the corridor. Mr. Mau said that they have determined the number of stations but that the final locations will be based on discussions with the Board and the various jurisdictions in the corridor.

#### Public Comment:

Adrian Brandt said that he supported keeping the Marsh Road Station, as has been requested in the past by members of the North Fair Oaks neighborhood.

Isabella Chu said that she supported having a train station on the south side of Redwood City.

Adina Levin, Friends of Caltrain and Seamless Bay Area, said she was glad to see the improved coordination of transfers between Caltrain and BART and the collaboration between SamTrans and SFMTA (San Francisco Municipal Transportation Agency).

## **8. BOARD MEMBER REQUESTS/COMMENTS**

Director Dave Pine suggested having Glydways, a South San Francisco developer of autonomous transit options in, provide a presentation to the Board.

**9. RECESS TO COMMITTEE MEETINGS**

The Board meeting recessed to Committee meetings at 2:56 pm.

**10. RECONVENE BOARD OF DIRECTORS MEETING**

Chair Stone reconvened the Board meeting at 3:29 pm.

**11. MATTERS FOR BOARD CONSIDERATION: COMMUNITY RELATIONS COMMITTEE**

Director Marina Fraser reported on the following items:

SUBJECTS DISCUSSED:

- a. Accessible Services Update
- b. Paratransit Coordinating Council Update
- c. Multimodal Ridership Report – November 2020

**12. MATTERS FOR BOARD CONSIDERATION: FINANCE COMMITTEE**

Director Josh Powell led the Board on voting on the following items in one motion:

RESOLUTIONS:

- a. Authorizing an Amendment to an Existing Contract with Giro, Inc. for Continued Hastus Maintenance and Support Services for a Three-year Period for a Total Amount of \$485,702 and Awarding a Separate Contract to Giro, Inc. for Hastus Cloud Hosting, Support, and Transition Services for a One-year Period for a Total Contract Amount of \$154,753 – *Approved by Resolution No. 2021-2*
- b. Awarding a Contract to FMS Ventures, Inc. dba Banner Uniform to Furnish Bus Operator Uniforms for a Not-to-exceed Amount of \$560,137 for a Five-year Term – *Approved by Resolution No. 2021-3*
- c. Awarding a Contract to Premier Wireless Solutions for Purchase, Configuration, Installation, and Warranty of Cradlepoint Routers, and a Five-year Subscription to Advanced Net Cloud Manager Software to Provide Onboard Wi-Fi Connectivity for a Not-to-exceed Amount of \$926,635 – *Approved by Resolution No. 2021-4*

Director Pine thanked staff for their efforts on the Wi-Fi contract.

Motion/Second: Powell/Ratto

Ayes: Fraser, Gee, Groom, Guilbault, Pine, Powell, Ratto, Stone

Noes: None

Absent: None

**13. MATTERS FOR BOARD CONSIDERATION: LEGISLATIVE COMMITTEE**

Vice Chair Ratto led the Board in voting on the following item:

MOTION:

- a. Adoption of 2021 Legislative Program

Motion/Second: Ratto/Groom

Ayes: Fraser, Gee, Groom, Guilbault, Pine, Powell, Ratto, Stone

Noes: None

Absent: None

He also reported on the following item:

SUBJECT DISCUSSED:

b. State and Federal Legislative Update

#### **14. COMMUNICATIONS TO THE BOARD OF DIRECTORS**

Chair Stone noted that the correspondence was in the packet (available online).

#### **15. DATE, TIME AND PLACE OF NEXT REGULAR MEETING**

Chair Stone announced the time and location of the next meeting as Wednesday, February 3, 2021 at 2:00 pm, with teleconference details to be provided prior to the meeting.

#### **16. GENERAL COUNSEL REPORT**

##### **a. Report-out from December 22, 2020 Closed Session**

**Closed Session: Public Employee Appointment Pursuant to Government Code Section 54957**

**Position: General Manager/CEO**

Joan Cassman, Legal Counsel, reported that no action was taken by the Board.

Public Comment:

Roland Lebrun said he believed that the report-out on the December 22 closed session from Ms. Cassman conflicts with recent press reports that Carter Mau was appointed Interim CEO and General Manager for SamTrans, while Michelle Bouchard was appointed Chief Executive for Caltrain.

*The Board adjourned into closed session at 3:37 pm*

*The Board reconvened into open session at 4:30 pm*

Public Comment:

Roland Lebrun congratulated staff on successfully conducting Zoom closed session meetings.

##### **b. Closed Session: Public Employee Performance Evaluation Pursuant to Government Code Section 54957 / Conference with Labor Negotiators Pursuant to Government Code Section 54957.6**

**Agency-designated Representative: Board Chair**

**Title/Unrepresented Employee: General Manager/CEO Jim Hartnett**

Ms. Cassman said that there was no reportable action taken regarding the public employee performance evaluation.

**c. Closed Session: Public Employee Appointment Pursuant to Government Code Section 54957**

**Position: General Manager/CEO**

Chair Stone made a motion that in anticipation and recognition of the announced effective resignation of Mr. Hartnett on April 9, 2021, the Board appoint Mr. Mau to serve as Acting General Manager/CEO and designate Michelle Bouchard, Chief Operating Officer/Rail to serve as Acting Executive Director of the Peninsula Corridor Joint Powers Board.

Motion/Second: Stone/Pine

Ayes: Fraser, Gee, Groom, Guilbault, Pine, Powell, Ratto, Stone

Noes: None

Absent: None

**17. ADJOURN**

The Board meeting adjourned at 4:34 pm.

An audio/video recording of this meeting is available online at [www.samtrans.com](http://www.samtrans.com). Questions may be referred to the District Secretary's office by phone at 650-508-6242 or by email to [board@samtrans.com](mailto:board@samtrans.com).