

**SAN MATEO COUNTY TRANSIT DISTRICT (DISTRICT)
1250 SAN CARLOS AVENUE, SAN CARLOS, CALIFORNIA
MINUTES OF BOARD OF DIRECTORS MEETING
FEBRUARY 2, 2022**

MEMBERS PRESENT: M. Fraser, J. Gee, C. Groom (left at 5:18 pm), R. Guilbault,
(Via Teleconference) R. Medina, D. Pine, J. Powell (Vice Chair), P. Ratto (Chair) (left at
2:49 pm and rejoined at 2:55 pm), C. Stone (left at 5:18 pm)

MEMBERS ABSENT: None

STAFF PRESENT: C. Mau, J. Cassman, D. Olmeda, A. Chan, J. Brook, D. Seamans

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

Chair Peter Ratto called the meeting to order at 2:01 pm and led the Pledge of Allegiance.

2. ROLL CALL

Ms. Seamans confirmed that a quorum of the Board was present.

3. REPORT FROM CLOSED SESSION AT JANUARY 29 SPECIAL BOARD MEETING

a. Closed Session: Public Employee Performance Evaluation Pursuant to Government Code Section 54957

Position: Acting General Manager/CEO

Joan Cassman, Legal Counsel, stated that there was no reportable action for the record.

4. CONSENT CALENDAR

a. Adoption of Resolution Making Findings that the Proclaimed State of Emergency for COVID-19 Continues to Impact the Board's and Committees' Ability to Meet Safely in Person – Approved by Resolution No. 2022-3

b. Approval of Minutes of the Board of Directors Regular Meeting of January 5, 2022 and Special Meetings of January 26 & 29, 2022

c. Acceptance of Statement of Revenues and Expenses for the Period Ending December 31, 2021

d. Acceptance of Quarterly Investment Report and Fixed Income Market Review and Outlook for the Period Ending December 31, 2021

e. Award of Contract for North Base Bus Wash Replacement Project – Approved by Resolution No. 2022-4

f. Award of Contracts for On-call Executive Recruitment Services – Approved by Resolution No. 2022-5

g. Award of Contract for LED Lighting Upgrade (Phase 2) at North Base and South Base – Approved by Resolution No. 2022-6

Director Rose Guilbault requested that Item #4f be pulled from consent.

The Board voted to accept or approve Items #4a-e and #4g:

Motion/Second: Stone/Medina

Ayes: Fraser, Gee, Groom, Guilbault, Medina, Pine, Powell, Ratto, Stone

Noes: None

Absent: None

Kevin Yin, Director, Contracts and Procurement, provided background information on the contract. He explained that it is better for the District to have a bench of contractors available instead of looking for contractors at the last minute. Director Guilbault asked if there was a lot of staff turnover. Derek Hansel, Chief Financial Officer said with the on-call option, the District avoids having to go through a special bid process. Director Guilbault asked if the service was used for managers and above, and Mr. Hansel concurred.

The Board voted to approve Item #4f:

Motion/Second: Medina/Pine

Ayes: Fraser, Gee, Groom, Guilbault, Medina, Pine, Powell, Ratto, Stone

Noes: None

Absent: None

5. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Rich Hedges noted the recent passing of disabilities activist Bob Planthold.

Hayden said that many trips on Route 292 have been cancelled recently but communication to the riders has been lacking. He suggested publishing notification of cancelled trips on social media.

6. "PATHWAY FORWARD" POSITION OF THE SAN MATEO COUNTY TRANSIT DISTRICT ON CALTRAIN GOVERNANCE

Carter Mau, Acting General Manager/CEO, provided the presentation that outlined a proposal for SamTrans' "Pathway Forward" position on Caltrain governance that would guarantee the independent governance of the Caltrain board.

Public Comment:

Davis Turner said he supported a quick resolution of the Caltrain governance issue, whether with the "Pathway Forward" proposal or another means.

Zoe Kersteen-Tucker, former SamTrans director, expressed her support of the proposal.

Rich Hedges expressed his support for the proposal.

Adina Levin, Friends of Caltrain, expressed her support for the proposal and shared services agreement.

Shirley Harris, former SamTrans director, expressed her support for the proposal.

Chair Ratto said that the Path Forward would accelerate the resolution of the entire Caltrain governance issue. Mr. Mau said the proposal will attempt to resolve many of the issues in months rather than the years it would take if an ad hoc committee were to be established.

Director Charles Stone asked about the payment received by the District. Mr. Mau said that a \$19.6 million repayment was made to SamTrans for the right of way. Director Stone asked if the payment was from the 2008 agreement, and Mr. Mau concurred.

Director Jeff Gee noted that the Pathway Forward repayment schedule was six months. He asked if MTC (Metropolitan Transportation Commission) would program funds by June 2022, which Mr. Mau confirmed.

Chair Peter Ratto left the meeting at 2:49 pm.

Director Carole Groom asked about next steps. Mr. Mau said he was making a similar proposal to the Caltrain Board.

Director Stone asked about the conditions for repayment of the money within the proposal. Mr. Mau said the proposal does not specify what the source of the funds needs to be. He said if the terms of the proposal are not met, the terms will be void.

Chair Peter Ratto rejoined the meeting at 2:55 pm.

Chair Ratto requested the Vice Chair Josh Powell assist in presiding over the remainder of the meeting due to technical issues.

Director Pine that he wanted to confirm that the \$15.2 million payment includes interest on the \$19.8 million and the remainder of the management agency, which Mr. Mau confirmed.

Director Guilbault said she was shocked that SamTrans had invested nearly \$1 billion in Caltrain over the years. Director Stone asked for clarification on what the \$1 billion has been used for. Mr. Mau said over the years, the County has invested heavily in Caltrain, particularly for grade separations and station improvements.

Director Gee expressed his support for the proposal and said it explains the situation clearly.

Director Rico Medina said he supported coming together and passing a resolution on the proposal.

Director Pine said the proposal guarantees the independent governance of the Caltrain board.

Director Stone said the Board's support of the proposal would show its support of its sister agency.

Motion/Second: Stone/Fraser

Ayes: Fraser, Gee, Groom, Guilbault, Medina, Pine, Powell, Ratto, Stone

Noes: None

Absent: None

7. REPORT OF THE CHAIR

a. Resolution of Appreciation for Former Chair Charles Stone– *Approved by Resolution No. 2022-7*

Chair Ratto read the resolution.

Motion/Second: Medina/Groom

Ayes: Fraser, Gee, Groom, Guilbault, Medina, Pine, Powell, Ratto, Stone

Noes: None

Absent: None

8. REPORT OF THE GENERAL MANAGER/CEO

Mr. Mau said the report was in the packet. He thanked Director Stone for his leadership.

9. BOARD MEMBER REQUESTS/COMMENTS

There were no comments.

10. RECESS TO COMMITTEE MEETINGS

The Board meeting recessed to Committee meetings at 3:24 pm.

11. RECONVENE BOARD OF DIRECTORS MEETING

Chair Ratto reconvened the Board meeting at 5:01 pm.

12. MATTERS FOR BOARD CONSIDERATION: COMMUNITY RELATIONS COMMITTEE

Director Rose Guilbault led the Board in voting on the following item:

RESOLUTION:

- a. Resolution Honoring National African-American History Month – *Approved by Resolution No. 2022-8*

Motion/Second: Guilbault/Pine

Ayes: Fraser, Gee, Groom, Guilbault, Medina, Pine, Powell, Ratto, Stone

Noes: None

Absent: None

Director Guilbault reported on the following items:

SUBJECTS DISCUSSED:

- b. Accessible Services Update
- c. Paratransit Coordinating Council Update
- d. Citizens Advisory Committee Update
- e. Mobility Management Report: FY 2022 Mid -year Summary
- f. Monthly Performance Report – December 2021

13. MATTERS FOR BOARD CONSIDERATION: FINANCE COMMITTEE

Director Marina Fraser let the Board in voting on the following item:

RESOLUTION:

- a. Increasing the Project Budget for the South Base Switchgear Replacement Project by \$5.7 Million and Increasing the Fiscal Year 2021-22 Capital Budget by a Corresponding Amount for a Total Capital Budget of \$46,750,326 – *Approved by Resolution No. 2022-9*

Motion/Second: Fraser/Gee

Ayes: Fraser, Gee, Groom, Guilbault, Medina, Pine, Powell, Ratto, Stone

Noes: None

Absent: None

14. MATTERS FOR BOARD CONSIDERATION: STRATEGIC PLANNING, DEVELOPMENT, AND SUSTAINABILITY COMMITTEE

Director Carole Groom reported on the following items:

SUBJECTS DISCUSSED:

- a. Reimagine SamTrans: Phase Three Outreach Summary, Final Recommended Network and Draft Phasing Plan
- b. SamTrans Draft Service Policy Framework

15. MATTERS FOR BOARD CONSIDERATION: LEGISLATIVE COMMITTEE

Director Rico Medina reported on the following item:

SUBJECT DISCUSSED:

- a. State and Federal Legislative Update

16. COMMUNICATIONS TO THE BOARD OF DIRECTORS

Chair Ratto noted that the correspondence was in the packet (available online).

17. DATE, TIME AND PLACE OF NEXT REGULAR MEETING

Chair Ratto announced the time and location of the next meeting as Wednesday, March 2, 2022 at 2:00 pm, via Zoom.

18. GENERAL COUNSEL REPORT

- a. **Closed Session: Conference with Labor Negotiators Pursuant to Government Code Section 54957.6**

Agency-designated Representatives: Pat Glenn and David Olmeda

Employee Organization: Amalgamated Transit Union Local 1574 (Bus Operators, and Maintenance and Customer Service Employees)

Ms. Cassman announced that following the closed session, the Board would reconvene into open session to take action on a resolution.

The Board recessed to closed session at 5:09 pm.

Directors Carole Groom and Charles Stone left the meeting at 5:18 pm.

The Board reconvened in open session at 5:22 pm.

The Board approved the following resolution:

Approving Collective Bargaining Agreements with Amalgamated Transit Union, Local 1574 – *Approved by Resolution No. 2022-10*

Motion/Second: Medina/Gee

Ayes: Fraser, Gee, Guilbault, Medina, Pine, Powell, Ratto

Noes: None

Absent: Groom, Stone

19. ADJOURN

The meeting adjourned at 5:25 pm.

An audio/video recording of this meeting is available online at www.samtrans.com. Questions may be referred to the District Secretary's office by phone at 650-508-6242 or by email to board@samtrans.com.