

**SAN MATEO COUNTY TRANSIT DISTRICT (DISTRICT)  
1250 SAN CARLOS AVENUE, SAN CARLOS, CALIFORNIA**

**MINUTES OF COMMUNITY RELATIONS COMMITTEE MEETING /  
COMMITTEE OF THE WHOLE  
JANUARY 5, 2022**

Committee Members Present: R. Guilbault (Committee Chair), M. Fraser, R. Medina, P. Ratto

Committee Members Absent: None

Other Board Members Present Constituting Committee of the Whole: J. Gee, C. Groom, D. Pine, J. Powell, C. Stone

Other Board Members Absent: None

Staff Present: C. Mau, J. Cassman, D. Olmeda, A. Chan, J. Brook, D. Seamans

**1. CALL TO ORDER**

Committee Chair Rose Guilbault called the meeting to order at 2:29 pm.

**2. APPROVAL OF MINUTES OF COMMITTEE MEETING OF DECEMBER 1, 2021**

Motion/Second: Medina/Gee

Ayes: Fraser, Gee, Groom, Guilbault, Medina, Pine, Powell, Ratto, Stone

Noes: None

Absent: None

**3. ACCESSIBLE SERVICES UPDATE**

Tina Dubost, Manager, Accessible Transit Services, said the fees for the regional transit cards changed as of January 3.

**4. PARATRANSIT COORDINATING COUNCIL UPDATE**

Ben McMullan, PCC Chair, said that the Executive Committee would propose revisions to the PCC's bylaws at their next meeting.

**5. CITIZENS ADVISORY COMMITTEE UPDATE**

John Baker, CAC Chair, noted that they did not meet in December and expressed condolences to Director Jeff Gee on the passing of his father.

*The following two items were taken out of order.*

**7. MONTHLY PERFORMANCE REPORT – NOVEMBER 2021**

Ana Rivas, Director of Bus Transportation, said the report was in the packet and provided a summary of the latest key performance indicators. She said they are continuing to experience a post-pandemic upward trend with ridership up 57.5 percent

compared to 53 percent the previous year.

**6. QUARTERLY DASHBOARD REPORT – JULY-SEPTEMBER 2021**

Ms. Rivas provided details from the quarterly report graphic.

**8. ADJOURN**

The meeting adjourned at 2:37 pm.

An audio/video recording of this meeting is available online at [www.samtrans.com](http://www.samtrans.com). Questions may be referred to the District Secretary's office by phone at 650-508-6242 or by email to [board@samtrans.com](mailto:board@samtrans.com).