

**San Mateo County Transit District (District)
1250 San Carlos Avenue, San Carlos, California**

**Minutes of Community Relations Committee Meeting /
Committee of the Whole**

May 4, 2022

Committee Members Present: R. Guilbault (Committee Chair), M. Fraser, R. Medina

Committee Members Absent: None

Other Board Members Present Constituting Committee of the Whole: J. Gee, C. Groom,
J. Powell, P. Ratto, C. Stone

Other Board Members Absent: D. Pine

Staff Present: J. Cassman, D. Olmeda, A. Chan, J. Brook, D. Seamans

8.a.1 Call to Order

Committee Chair Rose Guilbault called the meeting to order at 2:13 pm.

8.a.2 Approval of Minutes of Committee Meeting of April 6, 2022

Motion/Second: Medina/Groom

Ayes: Fraser, Gee, Groom, Guilbault, Medina, Powell, Ratto, Stone

Noes: None

Absent: Pine

8.a.3 Proclamation Declaring May as Older Americans Month

Committee Chair Guilbault provided a background on the proclamation.

Motion/Second: Fraser/Medina

Ayes: Fraser, Gee, Groom, Guilbault, Medina, Powell, Ratto, Stone

Noes: None

Absent: Pine

Committee Chair Guilbault introduced Michael Mau, representing the San Mateo County Commission on Aging, who accepted the proclamation.

8.a.4 Appointment of Christopher Carey, Representing Community Riders, to the Citizens Advisory Committee

Motion/Second: Medina/Gee

Ayes: Fraser, Gee, Groom, Guilbault, Medina, Powell, Ratto, Stone

Noes: None

Absent: Pine

8.a.5 Accessible Services Update

Tina Dubost, Manager, Accessible Transit Services, said they have contracts with two companies that provide professional travel training services to clients with various disabilities.

Director Carole Groom asked what the training covers and how many hours it is. Ms. Dubost said that the type and amount of training is customized to the individual depending on their situation.

8.a.6 Paratransit Coordinating Council Update

Mike Levinson, PCC representative, said he had received travel training himself, which was very successful. He said the PCC had received membership applications. He noted there would be a regional PCC conference in June, which was being planned by representatives from each of the nine Bay Area counties.

8.a.7 Citizens Advisory Committee Update

Meredith Park, CAC Vice Chair, provided a summary of the April 27 meeting,

8.a.8 Monthly Performance Report – March 2022

Ana Rivas, Director of Bus Transportation, said the report was in the packet and provided a brief summary.

Director Jeff Gee asked if any of the directors would be joining April and Carter as bus drivers at the upcoming SamTrans Bus Rodeo. David Olmeda, Chief Operating Officer, Bus, said they would welcome participation by Board members and that training was available for participants.

Committee Chair Guilbault asked how SamTrans compared with other transit agencies in terms of DNOs (Did Not Operate). Mr. Olmeda said while the DNO number is high, in reality, the percentage of DNOs as compared to completed trips is very small and the District is doing better than many other transit agencies.

Vice Chair Josh Powell requested that future performance reports show a comparison to pre-pandemic levels.

8.a.9 Adjourn

The meeting adjourned at 2:30 pm.

An audio/video recording of this meeting is available online at www.samtrans.com. Questions may be referred to the District Secretary's office by phone at 650-508-6242 or by email to board@samtrans.com.