

**SAN MATEO COUNTY TRANSIT DISTRICT (DISTRICT)
1250 SAN CARLOS AVENUE, SAN CARLOS, CALIFORNIA
MINUTES OF BOARD OF DIRECTORS MEETING
OCTOBER 6, 2021**

MEMBERS PRESENT: M. Fraser, J. Gee, C. Groom, R. Guilbault, R. Medina, D. Pine,
(Via Teleconference) J. Powell, P. Ratto (Vice Chair), C. Stone (Chair)

MEMBERS ABSENT: None

STAFF PRESENT: C. Mau, J. Cassman, D. Olmeda, A. Chan, J. Brook, D. Seamans

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

Chair Charles Stone called the meeting to order at 2:02 pm and led the Pledge of Allegiance.

2. ROLL CALL

Ms. Seamans confirmed that a quorum of the Board was present.

3. ADOPTION OF RESOLUTION MAKING FINDINGS THAT THE PROCLAIMED STATE OF EMERGENCY FOR COVID-19 CONTINUES TO IMPACT THE BOARD'S AND COMMITTEES' ABILITY TO MEET SAFELY IN PERSON Policy – Approved by Resolution No. 2021-42

Joan Cassman, Legal Counsel, said the Board took no reportable action on any of the closed sessions at the September 2 Board meeting or at the September 24 special meeting.

She summarized the impacts of the recently passed Assembly Bill (AB) 361 on meeting via teleconference, which she said that the Board will be required to reconsider the every 30 days going forward.

Public Comment:

Roland asked for the Board's support in allowing permanent changes to the Brown Act that would allow remote public meeting participation regardless of emergency conditions.

Adina Levin, Friends of Caltrain, Seamless Bay Area, expressed her support for continuing to allow remote public participation.

Raayan Mohtashemi voiced his support of codifying public meetings to have a remote participation option.

Motion/Second: Guilbault/Medina

Ayes: Fraser, Gee, Groom, Guilbault, Medina, Pine, Powell, Ratto, Stone

Noes: None

Absent: None

Chair Stone took Item #6a out of order prior to the Consent Calendar.

6. REPORT OF THE CHAIR

a. Resolution Honoring Hispanic Heritage Month – Approved by Resolution No. 2021-43

Chair Stone summarized the resolution.

Director Rose Guilbault noted that she was a Mexican immigrant and the first member of Hispanic descent on the SamTrans Board.

Chair Stone introduced Alicia Aguirre, Redwood City Councilmember, to accept the resolution, listing her many roles in the community. Ms. Aguirre commended SamTrans for recognizing the Hispanic community.

Public Comment:

Roland expressed his appreciation for Councilmember Aguirre.

Motion/Second: Groom/Guilbault

Ayes: Fraser, Gee, Groom, Guilbault, Medina, Pine, Powell, Ratto, Stone

Noes: None

Absent: None

4. CONSENT CALENDAR

a. Approval of Minutes of the Board of Directors Regular Meeting of September 1, 2021 and Special Meeting of September 24, 2021

b. Acceptance of Statement of Revenues and Expenses for the Fiscal Year Ended June 30, 2021

c. Acceptance of Statement of Revenues and Expenses for the Period Ending August 31, 2021

d. Reaffirm the San Mateo Transit District Investment Policy and the Paratransit Trust Fund Investment Policy, and Reauthorize Investment of Monies with the Local Agency Investment Fund – Approved by Resolution Nos. 2021-44 & 2021-45

e. Adoption of a Revised Travel, Food and Beverage, and Relocation Expense Policy – Approved by Resolution No. 2021-46

f. Amendment of Contract for Inspection, Maintenance, and Testing of Fixed-route Buses' Amerex Fire Suppression System to Extend the Term for Two Years and Increase the Total Contract Not-to-exceed Amount to \$360,588 – Approved by Resolution No. 2021-47

g. Proclamation Declaring the Month of October as Cybersecurity Awareness Month

h. Call for November 3, 2021 Public Hearing on Reimagine SamTrans-Recommended Service Changes/Preferred Network

i. Approval of the 2022 Board of Directors Calendar

Motion/Second: Medina/Gee

Ayes: Fraser, Gee, Groom, Guilbault, Medina, Pine, Powell, Ratto, Stone

Noes: None

Absent: None

5. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Sandra Lang said she supported having a more integrated fare system.

Roland commented on Caltrain governance, saying that there was a lack of rail subject matter expertise.

7. REPORT OF THE GENERAL MANAGER/CEO

Carter Mau, Acting General Manager/CEO, noted that his report was in the packet.

He noted the upcoming public hearing on Reimagine SamTrans at the November 3 Board meeting and said that the Board would take final action at the December 1 meeting.

He announced the autonomous vehicles public workshop on November 17 cohosted by SamTrans and the San Mateo County Transportation Authority.

He said that SamTrans has become a member of the Government Alliance on Race and Equity, and at their recommendation, they will be conducting an employee survey to collection information on racial equity awareness and perception.

Public Comment:

Adina Levin, Friends of Caltrain, Seamless Bay Area, noted the positive proposed changes in bus service as a result of the Reimagine SamTrans initiative, including more frequent service in previously underserved areas.

8. BOARD MEMBER REQUESTS/COMMENTS

There were no requests.

9. RECESS TO COMMITTEE MEETINGS

The Board meeting recessed to Committee meetings at 2:40 pm.

Director Dave Pine left the meeting at 4:49 pm.

10. RECONVENE BOARD OF DIRECTORS MEETING

Chair Stone reconvened the Board meeting at 4:52 pm.

He commended VTA (Santa Clara Valley Transportation Authority) operator Henry Ramirez for identifying a missing Belmont gentleman and getting him back to safety.

11. MATTERS FOR BOARD CONSIDERATION: COMMUNITY RELATIONS COMMITTEE

Director Rose Guilbault led the Board in voting on the following item:

MOTION:

a. Proclamation in Honor of Disabilities Awareness Month

Motion/Second: Guilbault/Fraser

Ayes: Fraser, Gee, Groom, Guilbault, Medina, Powell, Ratto, Stone

Noes: None

Absent: Pine

Director Guilbault reported on the following items:

SUBJECTS DISCUSSED:

- b. Accessible Services Update
- c. Paratransit Coordinating Council Update
- d. Citizens Advisory Committee Update
- e. Quarterly Dashboard Report – April-June 2021
- f. Mobility Management Report – Annual Summary
- g. Monthly Performance Report – August 2021

12. MATTERS FOR BOARD CONSIDERATION: STRATEGIC PLANNING, DEVELOPMENT, AND SUSTAINABILITY COMMITTEE

Director Carole Groom led the Board in voting on the following item:

RESOLUTION:

- a. Authorizing the Acting General Manager/CEO to Execute an Exclusive Negotiating Agreement for Development of the District's Sequoia Station Parking Garage Property -- *Approved by Resolution No. 2021-48*

Motion/Second: Groom/Fraser

Ayes: Fraser, Gee, Groom, Guilbault, Medina, Powell, Ratto, Stone

Noes: None

Absent: Pine

Director Groom reported on the following items:

SUBJECTS DISCUSSED:

- b. Metropolitan Transportation Commission (MTC) – Blue Ribbon Transit Recovery Task Force Update
- c. Update on the Regional Fare Coordination and Integration Study

13. MATTERS FOR BOARD CONSIDERATION: LEGISLATIVE COMMITTEE

Director Marina Fraser reported on the following item:

SUBJECT DISCUSSED:

- a. State and Federal Legislative Update

14. COMMUNICATIONS TO THE BOARD OF DIRECTORS

Chair Stone noted that the correspondence was in the packet (available online).

Public Comment:

Roland said in light of autonomous vehicles that live bus operators are needed to help keep an eye on the community.

15. DATE, TIME AND PLACE OF NEXT REGULAR MEETING

Chair Stone announced the time and location of the next meeting as Wednesday, November 3, 2021 at 2:00 pm, with teleconference or location details to be provided prior to the meeting.

16. GENERAL COUNSEL REPORT

Ms. Cassman announced that following the closed sessions, the Board would reconvene back into open session to report any actions taken.

The Board convened into closed session at 5:00 pm.

- a. Closed Session: Conference with Legal Counsel – Anticipated Litigation. Initiation of Litigation Pursuant to Government Code Section 54956.9(d)(4): One Potential Case**
- b. Closed Session: Conference with Labor Negotiators Pursuant to Government Code Section 54957.6**

Agency-designated Representatives: Pat Glenn and David Olmeda

Employee Organizations: Amalgamated Transit Union Local 1574 (Bus Operators, and Maintenance and Customer Service Employees) and International Brotherhood of Teamsters, Local 856 (All Units)

Chair Charles Stone left the closed session at 5:15 pm.

Vice Chair Peter Ratto reconvened the Board Meeting at 5:38 pm.

Ms. Cassman reported that the Board took no action on Item #16a.

For Item #16b, the Board voted to approve five agreements, the material terms of which were outlined by Pat Glenn, Legal Counsel.

Motion/Second: Groom/Guilbault

Ayes: Fraser, Gee, Groom, Guilbault, Medina, Powell, Ratto

Noes: None

Absent: Pine, Stone

17. ADJOURN

The meeting adjourned at 5:42 pm in memory of Marilyn Golden, Senior Policy Analyst for the Disability Rights Education and Defense Fund, who passed away on September 21.

An audio/video recording of this meeting is available online at www.samtrans.com. Questions may be referred to the District Secretary's office by phone at 650-508-6242 or by email to board@samtrans.com.