

**SAN MATEO COUNTY TRANSIT DISTRICT (DISTRICT)
1250 SAN CARLOS AVENUE, SAN CARLOS, CALIFORNIA
MINUTES OF BOARD OF DIRECTORS MEETING
JANUARY 5, 2022**

MEMBERS PRESENT: M. Fraser, J. Gee, C. Groom, R. Guilbault, R. Medina, D. Pine,
(Via Teleconference) J. Powell (Vice Chair), P. Ratto (Chair), C. Stone

MEMBERS ABSENT: None

STAFF PRESENT: C. Mau, J. Cassman, D. Olmeda, A. Chan, J. Brook, D. Seamans

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

Chair Charles Stone called the meeting to order at 2:03 pm and led the Pledge of Allegiance.

2. ROLL CALL

Ms. Seamans confirmed that a quorum of the Board was present.

3. REPORT FROM CLOSED SESSION AT DECEMBER 1 BOARD MEETING

a. Conference with Labor Negotiators Pursuant to Government Code Section 54957.6

Joan Cassman, Legal Counsel, stated that no reportable actions were taken.

4. CONSENT CALENDAR

a. Adoption of Resolution Making Findings that the Proclaimed State of Emergency for COVID-19 Continues to Impact the Board's and Committees' Ability to Meet Safely in Person – *Approved by Resolution No. 2022-1*

b. Approval of Minutes of the Board of Directors Meeting of December 1, 2021

c. Acceptance of Statement of Revenues and Expenses for the Period Ending November 30, 2021

d. Authorizing Execution of an Amendment to a Professional Services Agreement with Bay Relations, Inc. for Public Affairs Services – *Approved by Resolution No. 2022-2*

Motion/Second: Guilbault/Pine

Ayes: Fraser, Gee, Groom, Guilbault, Medina, Pine, Powell, Ratto, Stone

Noes: None

Absent: None

5. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Rick Nahass, Pacifica, said that he supported the regionalization of paratransit services.

Adina Levin, Seamless Bay Area, said she also supported the regional paratransit initiative and requested that the Board improve their outreach to residents in need of mobility services.

6. REPORT OF THE CHAIR

Chair Stone noted that Director Jeff Gee's father, Richard "Dick" Gee, had passed away on December 24 and provided some highlights from his contributions to public transportation.

a. Report of the Chair and Vice Chair Nominating Committee

Director Rico Medina, on behalf of the Nominating Committee consisting of himself and Directors Fraser, Groom, and Stone, said they recommended Vice Chair Peter Ratto as incoming Chair and Director Josh Powell as Vice Chair.

b. Election of 2022 Officers

The Board voted to approve the recommendations of the Nominating Committee.

Motion/Second: Medina/Pine

Ayes: Fraser, Gee, Groom, Guilbault, Medina, Pine, Powell, Ratto, Stone

Noes: None

Absent: None

7. REPORT OF THE GENERAL MANAGER/CEO

Carter Mau, Acting General Manager/CEO, said the report was in the packet.

He commended Director Stone on his leadership of the Board over the past two years. He noted that ridership is currently at 65 percent of pre-pandemic numbers, which he said is on the high side for the transit industry, and said that those numbers will continue to be monitored in the wake of the most recent outbreak guidelines. He expressed optimism that the few COVID cases reported recently at the District have not had a material impact to continuing to provide service.

Mr. Mau announced that Casey Fromson had accepted the position of Chief Communications Officer for the District after serving in an acting role for that position.

8. BOARD MEMBER REQUESTS/COMMENTS

The Directors all expressed their respective appreciation and thanks to Director Stone for serving as Chair for the past two years.

The Board expressed their sympathies to Director Gee and his family. Chair Ratto noted that Dick Gee did the groundwork for the establishment of North Base. Director Jeff Gee thanked the Board for their comments about his father.

9. RECESS TO COMMITTEE MEETINGS

The Board meeting recessed to Committee meetings at 2:29 pm.

10. RECONVENE BOARD OF DIRECTORS MEETING

Chair Ratto reconvened the Board meeting at 3:02 pm.

11. MATTERS FOR BOARD CONSIDERATION: COMMUNITY RELATIONS COMMITTEE

Director Rose Guilbault reported on the following items:

SUBJECTS DISCUSSED:

a. Accessible Services Update

- b. Paratransit Coordinating Council Update
- c. Citizens Advisory Committee Update
- d. Quarterly Dashboard Report – July-September 2021
- e. Monthly Performance Report – November 2021

12. MATTERS FOR BOARD CONSIDERATION: STRATEGIC PLANNING, DEVELOPMENT, AND SUSTAINABILITY COMMITTEE

Director Carole Groom reported on the following item:

SUBJECT DISCUSSED:

- a. Pilot Program: Free Fares for Low-income Students

13. MATTERS FOR BOARD CONSIDERATION: LEGISLATIVE COMMITTEE

Director Marina Fraser led the Board on voting on the following item:

MOTION:

- a. Adoption of 2022 Legislative Program

Motion/Second: Fraser/Stone

Ayes: Fraser, Gee, Groom, Guilbault, Medina, Pine, Powell, Ratto, Stone

Noes: None

Absent: None

Director Fraser reported on the following item:

SUBJECT DISCUSSED:

- b. State and Federal Legislative Update

14. COMMUNICATIONS TO THE BOARD OF DIRECTORS

Chair Ratto noted that the correspondence was in the packet (available online).

15. DATE, TIME AND PLACE OF NEXT REGULAR MEETING

Chair Ratto announced the time and location of the next meeting as Wednesday, February 2, 2022 at 2:00 pm, via Zoom.

16. GENERAL COUNSEL REPORT

- a. **Closed Session: Conference with Legal Counsel – Existing Litigation Pursuant to Government Code Section 54956.9(d)(1): Mario Serrano-Reyes v. San Mateo Transit District, Case No. 20-CIV-03205**

b. Closed Session: Conference with Labor Negotiators Pursuant to Government Code Section 54957.6

Agency-designated Representatives: Pat Glenn and David Olmeda

Employee Organization: Amalgamated Transit Union Local 1574 (Bus Operators, and Maintenance and Customer Service Employees)

Ms. Cassman expressed thoughts of her professional experience working with Dick Gee during the formation of the District in 1976.

She announced it was not anticipated that the Board would have any reportable actions and Chair Ratto noted that the Board would not reconvene into open session following the closed session.

The Board recessed to closed session at 3:10 pm in memory of Dick Gee.

17. ADJOURN

The meeting adjourned at 4:29 pm.

An audio/video recording of this meeting is available online at www.samtrans.com. Questions may be referred to the District Secretary's office by phone at 650-508-6242 or by email to board@samtrans.com.