

**San Mateo County Transit District (District)
1250 San Carlos Avenue, San Carlos, California
Minutes of Board of Directors Meeting**

March 2, 2022

Members Present: M. Fraser, J. Gee, C. Groom, R. Guilbault, R. Medina, D. Pine, J. Powell
(Via Teleconference) (Vice Chair), P. Ratto (Chair), C. Stone (left at 3:46 pm and rejoined at 3:56 pm)

Members Absent: None

Staff Present: C. Mau, J. Cassman, D. Olmeda, A. Chan, J. Brook, D. Seamans

1. Call to Order/Pledge of Allegiance

Chair Peter Ratto called the meeting to order at 2:06 pm and led the Pledge of Allegiance. He announced that in the interest of time, Items BOD #6b and CRC #7 would be continued to the April 6 Board meeting.

2. Roll Call

Ms. Seamans confirmed that a quorum of the Board was present.

3. Consent Calendar

- a. **Adoption of Resolution Making Findings that the Proclaimed State of Emergency for COVID-19 Continues to Impact the Board's and Committees' Ability to Meet Safely in Person – Approved by Resolution No. 2022-11**
- b. **Approval of Minutes of the Board of Directors Meeting of February 2, 2022**
- c. **Acceptance of Statement of Revenues and Expenses for the Period Ending January 31, 2022**
- d. **Acceptance of Capital Projects Quarterly Status Report for 2nd Quarter Fiscal Year 2022**
- e. **Acceptance of Quarterly Fuel Hedge Update**

Motion/Second: Powell/Pine

Ayes: Fraser, Gee, Groom, Guilbault, Medina, Pine, Powell, Ratto, Stone

Noes: None

Absent: None

4. Public Comment for Items Not on the Agenda

There were no comments.

5. Report of the Chair

a. Resolution Honoring National Women's History Month – Approved by Resolution No. 2022-12

Director Rose Guilbault read the resolution into the record.

Motion/Second: Guilbault/Fraser

Ayes: Fraser, Gee, Groom, Guilbault, Medina, Pine, Powell, Ratto, Stone

Noes: None

Absent: None

6. Report of the General Manager/CEO

Mr. Mau said the report was in the packet.

a. Presentation of Operator and Maintenance Awards

Mr. Mau introduced the 2021 Operator of the Year, Albert Perez, which was presented by Ana Rivas, Director of Bus Transportation.

Mr. Mau introduced the 2021 Mechanic of the Year, Long Lau, which was presented by David Harbour, Director of Maintenance.

Mr. Mau announced that Derek Hansel, Chief Financial Officer, would be leaving the District to assume the CFO role at MTC (Metropolitan Transportation Commission).

b. Bus Operator Recruitment and Retention Efforts

The item was continued to the April 6 Board meeting.

7. Board Member Requests/Comments

There were no requests or comments.

8. Recess to Committee Meetings

The Board meeting recessed to Committee meetings at 2:26 pm.

Director Charles Stone left the meeting at 3:46 pm.

9. Reconvene Board of Directors Meeting

Chair Ratto reconvened the Board meeting at 3:53 pm.

10. Matters for Board Consideration: Community Relations Committee

Director Rose Guilbault reported on the following items:

Subjects Discussed:

- a. Accessible Services Update
- b. Paratransit Coordinating Council Update
- c. Citizens Advisory Committee Update

- d. Monthly Performance Report – January 2022
- e. New SamTrans Website Launch (continued to the April 6 Board meeting)

13. Matters for Board Consideration: Finance Committee

Director Marina Fraser led the Board in voting on the following item:

Resolution:

- a. Authorizing an Amendment to Contract #21-S-M-050 for the Purchase and Delivery of 17 Battery Electric Heavy-duty Low-floor Buses and 20 Depot Chargers, Increasing the Budget for the Express Bus Project by \$16,535,180, and Amending to Increase the Fiscal Year 2022 Capital Budget to \$55,519,700 – *Approved by Resolution No. 2022-13*

Motion/Second: Fraser/Gee

Ayes: Fraser, Gee, Groom, Guilbault, Medina, Pine, Powell, Ratto

Noes: None

Absent: Stone

Director Stone rejoined the meeting at 3:56 pm.

14. Matters for Board Consideration: Strategic Planning, Development, and Sustainability Committee

Director Carole Groom led the Board in voting on the following items:

Resolutions:

- a. Adopting SamTrans Service Policy Framework – *Approved by Resolution No. 2022-14*
- b. Adopting the *Reimagine SamTrans* Final Plan, Approving the Associated Title VI Service Equity Analysis, and Adopting a Negative Declaration Under the California Environmental Quality Act – *Approved by Resolution No. 2022-15*

Motion/Second: Groom/Medina

Ayes: Fraser, Gee, Groom, Guilbault, Medina, Pine, Powell, Ratto, Stone

Noes: None

Absent: None

Director Groom reported on the following item:

Subject Discussed:

- c. Update on Metropolitan Transportation Commission (MTC) Transit Network Management (TNM) Business Case and Fare Coordination and Integration

15. Matters for Board Consideration: Legislative Committee

Director Rico Medina led the Board in voting on the following item:

Motion:

- a. State and Federal Legislative Update and Approval of Legislative Proposals: Support AB 2197 (Mullin) and SB 942 (Newman)

Motion/Second: Medina/Guilbault

Ayes: Fraser, Gee, Groom, Guilbault, Medina, Pine, Powell, Ratto, Stone

Noes: None

Absent: None

16. Communications to the Board of Directors

Chair Ratto noted that the correspondence was in the packet (available online).

17. Date, Time And Place Of Next Regular Meeting

Chair Ratto announced the time and location of the next meeting as Wednesday, April 6, 2022 at 2:00 pm, via Zoom.

18. General Counsel Report

a. Closed Session: Conference with Legal Counsel – Anticipated Litigation. Initiation of Litigation Pursuant to Government Code Section 54956.9(d)(4): One Potential Case

Joan Cassman, Legal Counsel, announced the closed session and noted that the Board would reconvene back into open session for the special Board meeting that would immediately follow the regular Board meeting.

The Board recessed to closed session at 4:03 pm.

19. Adjourn

The meeting adjourned at 4:34 pm.

An audio/video recording of this meeting is available online at www.samtrans.com. Questions may be referred to the District Secretary's office by phone at 650-508-6242 or by email to board@samtrans.com.