

**San Mateo County Transit District (District)
1250 San Carlos Avenue, San Carlos, California
Minutes of Board of Directors Meeting**

April 6, 2022

Members Present: M. Fraser, J. Gee, R. Guilbault, R. Medina, D. Pine, J. Powell (Vice Chair),
(Via P. Ratto (Chair), C. Stone (left at 5:10 pm)
Teleconference)

Members Absent: C. Groom

Staff Present: C. Mau, J. Cassman, D. Olmeda, A. Chan, J. Brook, D. Seamans

1. Call to Order/Pledge of Allegiance

Chair Peter Ratto called the meeting to order at 2:00 pm and led the Pledge of Allegiance.

2. Roll Call

Ms. Seamans confirmed that a quorum of the Board was present.

3. Report from Closed Session at March 17, 2022 Special Board Meeting

3.a Closed Session: Conference with Legal Counsel - Anticipated Litigation. Initiation of Litigation Pursuant to Government Code Section 54956.9(d)(4): One Potential Case

Joan Cassman, Legal Counsel, said that there was no reportable action from the closed session.

4. Consent Calendar

4.a Adoption of Resolution Making Findings that the Proclaimed State of Emergency for COVID-19 Continues to Impact the Board's and Committees' Ability to Meet Safely in Person – Approved by Resolution No. 2022-16

4.b Approval of Minutes of the Board of Directors Regular Meeting of March 2, 2022 and Special Meetings of March 2 and March 17, 2022

4.c Acceptance of Statement of Revenues and Expenses for the Period Ending February 28, 2022

4.d Award of Contract to OK LTD LLC for On-site COVID Testing Services – Approved by Resolution No. 2022-17

4.e Award of Contract to eScreen, Inc. for Department of Transportation Testing Compliance and Program Management Services – Approved by Resolution No. 2022-18

4.f Authorization to File Applications with the Metropolitan Transportation Commission for Programming of Federal Transit Administration Formula Funds – Approved by Resolution No. 2022-19

4.g Authorization of the Application for and Receipt of Annual Cap and Trade Funding for Battery Electric Buses – Approved by Resolution No. 2022-20

4.h Authorization to Submit Grant Applications and Execute Agreements with the California Department of Transportation for Federal Transit Administration Section 5311 Funds – Approved by Resolution No. 2022-21

Motion/Second: Gee/Powell

Ayes: Fraser, Gee, Guilbault, Medina, Pine, Powell, Ratto, Stone

Noes: None

Absent: Groom

5. Public Comment for Items Not on the Agenda

Aleta Dupree said she was eager to see a dashboard with the battery-electric buses online and expressed her support of the Clipper START program in light of fare integration.

6. Report of the Chair

6.a Resolution Expressing Support for Ukraine and the Ukrainian People – Approved by Resolution No. 2022-22

Chair Ratto read the text of the resolution.

Public Comment:

Aleta Dupree said she was pleased for SamTrans' support of these humanitarian causes.

Motion/Second: Medina/Pine

Ayes: Fraser, Gee, Guilbault, Medina, Pine, Powell, Ratto, Stone

Noes: None

Absent: Groom

6.b Resolution Recognizing Arab-American Heritage Month – Approved by Resolution No. 2022-23

Chair Ratto read the text of the resolution.

Motion/Second: Medina/Fraser

Ayes: Fraser, Gee, Guilbault, Medina, Pine, Powell, Ratto, Stone

Noes: None

Absent: Groom

7. Report of the General Manager/CEO

Carter Mau opted to take Item #7b before #7a.

7.b Bus Operator Recruitment and Retention Efforts

Nate Kramer, Executive Officer, People and Culture Group, provided the presentation.

Director Jeff Gee said SamTrans should take advantage of media coverage to get people excited about joining SamTrans. Director Marina Fraser agreed that telling personal stories is an effective recruiting tool. She asked based on changing DMV (Department of Motor Vehicles) rules and laws if people with past legal problems could become operators. Mr. Kramer said that operators are highly regulated. Director Charles Stone suggested that promoting affordable housing should be part of the recruitment discussion in future presentations. Director Rose Guilbault asked he was applying national best practices for recruitment locally. Mr. Kramer said their efforts are directed towards being there for their employees.

7.a General Manager/CEO Report - March 30, 2022

Mr. Mau said the report was in the packet. He said they had distributed over 7,600 Youth Unlimited passes, which allow low-income students to ride the bus for free. He noted that they recently had over 2,300 uses of the passes on one day.

He noted the International Women's Day celebration that was held at the District where women leaders, including Casey Fromson, Chief Communications Officer; April Chan, Acting Deputy General Manager/CEO; Ana Rivas, Director of Bus Transportation; and Michelle Bouchard, Acting Executive Director, Caltrain shared their experiences and insights with employees. He also noted that the Transit Operator Appreciation Day held at both North and South Bases was a success.

Mr. Mau said they were planning on holding a hybrid in-person/Zoom meeting starting in May with Board members having the option to participate in person or remotely if the virus numbers are trending downwards. He added that it was not yet determined if public participation would remain remote or be in person. He announced that he would be stepping down as Acting General Manager/CEO by the end of the year.

Chair Ratto commended Mr. Mau for his leadership. He said the Board had formed an ad hoc committee to conduct a nationwide search for his successor. Director Stone expressed his admiration for his leadership during the pandemic and for spearheading the anti-Asian hate campaign at the District.

Public Comment:

Adina Levin commended Mr. Mau for his service. She supported the idea of using public land for building affordable housing as it relates to operator recruitment.

Aleta Dupree noted that Mr. Mau's responsiveness to answer her questions regarding transportation in the Bay Area.

8. Board Member Requests/Comments

Director Rico Medina said he had attended the driver appreciation event at North Base and acknowledged staff for their great efforts towards the community.

9. Recess to Committee Meetings

The Board meeting recessed to Committee meetings at 2:41 pm.

10. Reconvene Board of Directors Meeting

Chair Ratto reconvened the Board meeting at 4:10 pm.

11. Matters for Board Consideration: Community Relations Committee

Director Rose Guilbault led the Board on voting on the following item:

11a. Appointment of Denise Seibert, Representing Community Riders, to the Citizens Advisory Committee

Motion/Second: Guilbault/Stone

Ayes: Fraser, Gee, Guilbault, Medina, Pine, Powell, Ratto, Stone

Noes: None

Absent: Groom

Director Guilbault reported on the following items:

11.b Accessible Services Update

11.c Paratransit Coordinating Council Update

11.d Citizens Advisory Committee Update

11.e Quarterly Dashboard Report – October-December 2021

11.f Monthly Performance Report – February 2022

11.g New SamTrans Website Launch

12. Matters for Board Consideration: Finance Committee

Director Marina Fraser led the Board in voting on the following items.

12.a Authorizing an Amendment to the Contracted Urban Bus Services Agreement with MV Transportation for a Not-to-exceed Cost of \$46,154,250 Through January 31, 2024 – *Approved by Resolution No. 2022-24*

12.b Acceptance of Fuel Hedge Update Since Inception

12.c Receive Measure W Citizens' Oversight Committee Report for Fiscal Year 2020 and Annual Audit of Measure W Funds for Fiscal Year 2021

Motion/Second: Medina/Pine

Ayes: Fraser, Gee, Guilbault, Medina, Pine, Powell, Ratto, Stone

Noes: None

Absent: Groom

13. Matters for Board Consideration: Strategic Planning, Development, and Sustainability Committee

Director Jeff Gee reported on the following item:

13.a SamTrans 2021 Sustainability Report

14. Matters for Board Consideration: Legislative Committee

Director Rico Medina led the Board in voting on the following item:

14.a State and Federal Legislative Update and Approval of Legislative Proposals: Support Senate Bill (SB) 922 (Wiener), Assembly Bill (AB) 1944 (Lee), and AB 2622 (Mullin)

Motion/Second: Fraser/Gee

Ayes: Fraser, Gee, Guilbault, Medina, Pine, Powell, Ratto, Stone

Noes: None

Absent: Groom

15. Communications to the Board of Directors

Chair Ratto noted that the correspondence was in the packet (available online).

16. Date and Time of Next Regular Meeting

Chair Ratto announced the time and location of the next meeting as Wednesday, May 4, 2022 at 2:00 pm, and via Zoom and possibly in an additional location.

17. General Counsel Report

17.a Closed Session: Conference with Real Property Negotiators; Property: APN 053-378-010, Redwood City; Negotiators: Carter Mau, April Chan, Lauren Boro; Negotiating Party: Peninsula Corridor Joint Powers Board; Under Negotiation: Price and Terms of Payment

17.b Closed Session: Conference with Legal Counsel – Existing Litigation Pursuant to Government Code Section 54956.9(d)(1): Victor Paredes, et al. v. Eric Rutland and San Mateo County Transit District, San Mateo County Superior Court, Case No. 21-CIV-01231

17.c Closed Session: Conference with Legal Counsel - Anticipated Litigation. Initiation of Litigation Pursuant to Government Code Section 54956.9(d)(4): One Potential Case

Joan Cassman, Legal Counsel, announced the closed sessions and noted that the Board would reconvene back into open session to consider Board actions on Items #17.a and 17.b.

The Board recessed to closed session at 4:20 pm and reconvened into open session at 5:20 pm.

Director Charles Stone left the meeting at 5:10 pm.

Ms. Cassman said that Item #17.a would require action. Ms. Chan provided the presentation.

Chair Ratto led the Board in voting on the following item:

Declaring Pursuant to the Surplus Land Act that Certain Real Property Located in Redwood City is Exempt Surplus Land that is Not Necessary for the District's Use; Authorizing District Staff to Proceed to Negotiate to Dispose of the Property; Finding that Such Declaration is Exempt from the California Environmental Quality Act 2024 – *Approved by Resolution No. 2022-25*

Motion/Second: Gee/Medina

Ayes: Fraser, Gee, Guilbault, Medina, Pine, Powell, Ratto

Absent: Groom, Stone

Ms. Cassman said regarding Item #17.b, the Board agreed on a final settlement for all parties in the total amount of \$152,534.32.

Mr. Mau said regarding Item #17.c that there was no reportable action.

18. Adjourn

The meeting adjourned at 5:30 pm.

An audio/video recording of this meeting is available online at www.samtrans.com. Questions may be referred to the District Secretary's office by phone at 650-508-6242 or by email to board@samtrans.com.