



SamTrans Ticket-by-Mail Program – The Easy Way to Go!

Thank you for inquiring about our ticket-by-mail program. It was designed to assist our customers in making the order process simple and easy.

Highlights

- The program is easy and saves regular customers time and worry.
- Once you enroll in the program, your SamTrans pass arrives automatically.
- The program is flexible when you go on vacation or don't need a pass.

How it works

We will automatically mail your monthly pass to you on the 18th of each month. It will arrive in the mail during the last week of the month. You only need to apply once and we take care of the rest.

If you are going on vacation or working out of town for awhile, let us know by the fifth of the month and we will not send your pass for the following month. If you won't be using the pass, you must return it by the first of the month in which it is valid.

Enclosed is an application and a self-addressed envelope. Please mail the completed application to SamTrans, Pass Sales Department, PO Box 3006, San Carlos, CA 94070-1306 or fax to 650-508-6443. If you have any questions or require any additional information regarding this program, please contact SamTrans and its Pass Sales office at 650-508-6292.

Thank you and we look forward to adding you to our program!

The SamTrans Pass Sales Team



**SamTrans • Pass Sales Department • PO Box 3006 • San Carlos, CA 94070-1306
Tel: 650-508-6292 • Fax: 650-508-6443**



Ticket-by-Mail Program – The Easy Way to Go! Application

**Please complete the application form in its entirety and do not forget to sign.
The completed application may be submitted to SamTrans via mail or fax.**

1. We will mail your ticket by the 18th of each month prior to its validity. We will charge your credit card listed below automatically the day the pass is sent.
2. If you won't be using the pass, you must return the pass by the first of the month in which the pass is valid. The third returned pass within a 12-month period may result in cancellation of your account.
3. If you are ordering an Eligible Discount or youth monthly pass, you must provide proof of age, and if applicable, proof of disability/Medicare. We accept the following as proof: Driver's license, RTC card, birth certificate and/or school identification card.
4. It is the applicant's responsibility to inform SamTrans of any account changes or program termination by the 5th of the month. Account changes may be mailed, faxed or you may contact the Pass Sales department directly at (650) 508-6292.

General Applicant Information

Name: _____ / _____
Payee *Passholder if different than payee*

Address: _____
Street *City* *State* *Zip*

Phone: _____ Email: _____
Daytime phone *Evening phone*

Pass Selection

- Eligible Discount: Seniors (65 years and older), Medicare Cardholders and/or Certified Disabled
- Youth (17 years and younger)
- Local (Adult) Local (Adult) with Muni Sticker
- Local/SF Local/SF with Muni Sticker
- Express Express with Muni Sticker
- Redi-Wheels (Members Only)

Pass month to begin: _____

Payment Information

- Visa MasterCard Discover

Card Number: _____ Expiration: _____

Cardholder's Name: _____
Print *Signature*

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Customer# _____ **Office Use Only**